



How to buy Egress Secure Workspace subscription licenses online

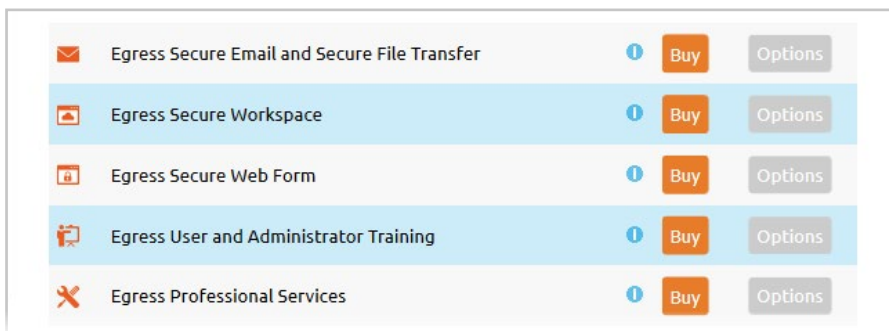
1. Visit <https://switch.egress.com> and either create a free Egress Account or log into your existing account.

2. To purchase Egress license subscriptions, select **Purchase Egress** in the administration panel within your account.

3. Select that you would like to purchase **10 users and over**.
It is not possible to purchase Secure Workspace licenses for fewer than 25 users.

Product Options	
✓ Email encryption	✓ Email encryption
✓ Secure large file transfer	✓ Secure large file transfer
	✓ Secure online collaboration

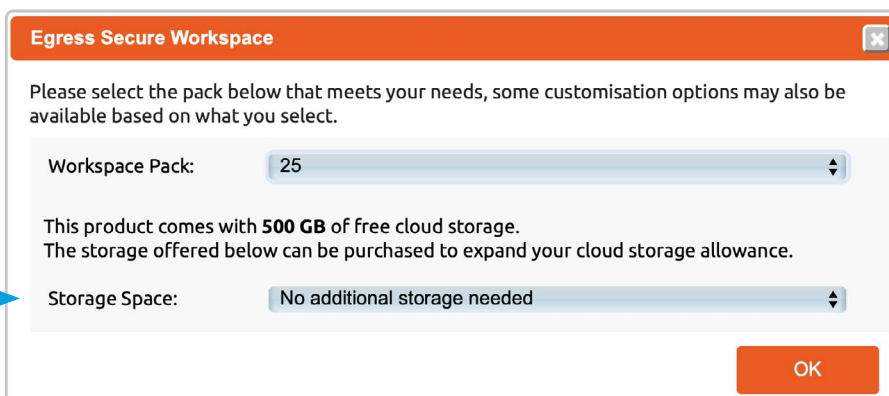
4. Select the **Buy** button alongside Egress Secure Workspace.



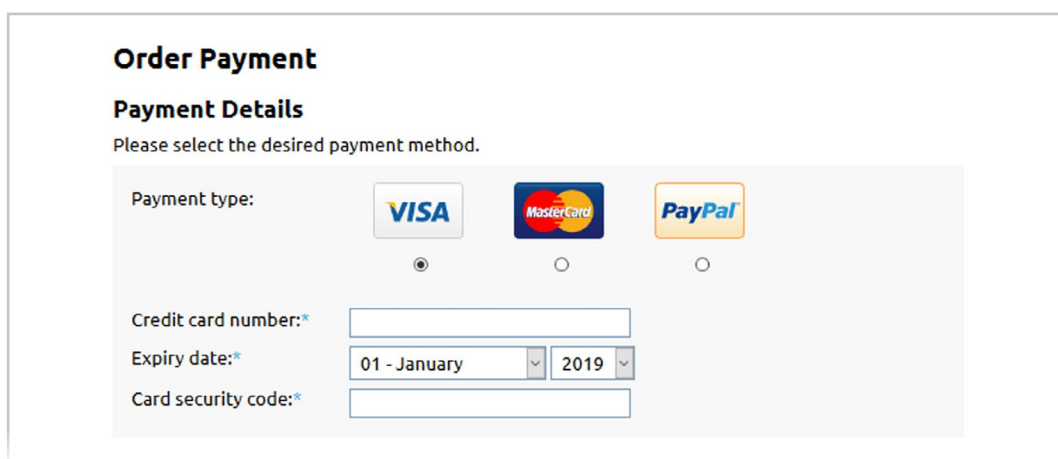
5. The next step allows you to add additional storage if required (you get 500GB for free).

6. Fill in your company details and VAT ID if appropriate.

7. Next, select **Continue to Review Order**. If you are happy then select **Continue to Payment Section**.



8. Finally, you must enter your payment details (you can purchase using Visa, Mastercard or PayPal).



9. Following your purchase, you will receive a confirmation email and link to your receipt. You will be able to access your invoices on the left-hand side of the administration panel when logged into your Egress Account.

Your Egress Secure Workspace will be set up within 3-5 working days.

Learn more about Egress Secure Workspace

Visit www.egress.com/online-tutorials for video tutorials on using Egress Secure Workspace, including how to:

- Access content in Workspace
- Share documents in Workspace
- Manage user permissions

Technical support

Should you encounter any problems using Egress Secure Workspace or have any technical questions, please contact Egress Support at www.egress.com/support.

www.egress.com | info@egress.com | 0844 800 0172 | [@EgressSoftware](https://twitter.com/EgressSoftware)